

Rozenburg Harbour Number 5210

Access Instruction for drivers of logistics service providers and suppliers of materials

This instruction describes the rules for access to the site and buildings of relevant companies and organizations at harbour number 5210 in Rozenburg for professional drivers of logistics service providers and suppliers of materials.

Responsibilities, duties and powers

Everyone must abide by the rules of access as described in this instruction and be able to communicate with the reception desk or site security personnel in Dutch, English, German or French. Access will be denied in case of irregularities. The current Traffic Regulations and Road Signs remains in full force, unless otherwise indicated.

Main Building

Logistics service providers and suppliers of materials

Professional drivers of logistics service providers and suppliers of materials may only access the main building reception area to deliver or to pick up materials, unless they have a prior appointment as a business visitor to Huntsman departments.

Control

Access

Persons carrying a valid access pass do not need to register at the reception desk. It is clearly signposted at the entrance of the building where professional drivers must first report to. In the main building Huntsman reserves the right to use of CCTV surveillance systems respecting the Privacy Act. These recordings may be used in case of any suspected irregularities.

Rozenburg Site

The rules for safe and responsible behavior (including use of personal protective equipment) as issued before entering the premises shall apply.

Logistics service providers working on site

Employees of logistics service providers may gain access to buildings and facilities only if they have a valid access pass after having followed the site access training. The valid access pass must be worn and visible at all times.

Professional drivers

Drivers and driver's assistants of taxis, buses, trucks, courier services etc. who need vehicle access to the site for carrying people, collecting and / or delivering goods, must report to the security service at site entry, stating their destination. They must be able to identify themselves with photographic evidence (such as a passport or driving licence), and provide their vehicle registration number. Drivers are required to take the shortest route to and from their destination on site using the sitemap provided at the weighbridge office or gatehouse.

Lorry drivers for third party companies on the site must be registered in advance at the gatehouse based on an order reference number. An additional electronic registration, or release when leaving, takes place at the weighbridge.

The valid access pass must be worn and visible at all times.

Details

Truck driver's assistants can get access from the age of 16 years only.

Access to the site is not granted for other persons under 18 years unless they have written permission from the Managing Director.

Using a mobile phone (GSM) is not allowed on the Site because the signal may interfere with critical control equipment.

Control

Access

Only persons carrying a valid access pass, and if applicable, with valid vehicle access permission may pass the gatehouse without having to first report in person at the desk.

It is clearly signposted at the site entrance where drivers must report.

On the site and within buildings Huntsman reserves the right to make use of CCTV surveillance systems respecting the Privacy Act. These recordings may be used in case of any suspected irregularities.

The Site Security service shall register incoming trucks and the name of the driver, give the driver a site pass and send the driver, in case of truck deliveries/collections, to the weighbridge office. The Site Security also check the papers of all cargo trucks before giving access to site. When irregularities occur the receiving location will be contacted.

The Site Security service is authorised to conduct checks on site, where the cargo of any vehicle, identity and access card of the driver and passengers can be inspected.

Departure

When leaving the site, the driver and truck driver's assistants shall return the site passes to the weighbridge officer, after which their site passes shall be cleared for departure.

The departure time is recorded by the Site Security service.

Huntsman-owned goods, equipment and documents carried by professional drivers or truck driver's assistants may only be removed from the site with written approval by an authorised officer of Huntsman Holland BV. The Site Security service is authorised to perform searches of all vehicles leaving the premises.

Rules for access to the factories

Each plant has specific access rules. Ask for these at entry.

Source: Huntsman Arbozorg instruction VI.09.29.01
instruction VI.15.01.01 Appendix 1 (Location admission requirements for drivers)

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